**SCHEDULE OF ACTIVITIES**

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| Activity | Current Status | Success Indicators | 1 year Objetcive |
| HEC Board Meetings  <http://www.greece.org/hec/admin/> | Every 2nd Saturday of the Month  Current 9 EC Members  100% Volunteer  Tasks distributed among EC  [ link to board meetings] | -Relative quoram and participation  -Member base close to 40, with 2 members invited to assist EC  -Working at capacity  -EC Project Leads and Approves | To increase member database and continue to invite new volunteers to help with the many tasks.  [ link to members datebase] |
| Fundraising  [http://www.greece.org/hec/ admin/finance/2016/HEC-Accounting-2016.pdf](http://www.greece.org/hec/admin/finance/2016/HEC-Accounting-2016.pdf) | All fundraising directed internally to members and HEC List Subscribers  <http://www.greece.org/hec/donate/> | Funding takes more time than scheduled to meet target amount. Lost all funding from citizens in Greece. | To find alternate source of income, such as book sales, investments or sponsorship through other Hellenic Organizations |
| Technical Support | 100% qualified volunteers  Monies needed for equipment  Monies needed for software | EHK.GR and migration to new pages for Cyprus, Thrace and Macedonia | To revamp the entire HEC portal page |
| Lists and Moderation  [action@hec.greece.org](mailto:action@hec.greece.org)  [HELLENIC-PROFESSORS-PHDS@hec.greece.org](mailto:HELLENIC-PROFESSORS-PHDS@hec.greece.org)  [members@hec.greece.org](mailto:members@hec.greece.org)  [ec@hec.greece.org](mailto:ec@hec.greece.org) | -Four active Lists  -2 Moderators for Action and Forum Lists  - 1 Moderator for Members  -no Moderator for EC  -Guidelines adhered to by the Moderators for the 3 Lists | Few Users and Subscribers have unsubscribed, although participation is reduced | To provide a more academic environment for Forum by promoting specialists for given subjects and more stimulating and relevant material for Action. |
| Pages Design | Hellas and the original HEC page are fused into the current new HEC portal | The clutter proves the history and activity of the many participants and members | To revamp the page for better organization and content responsibility. |
| Login Content  Administrative and member login required for reading or posting content | Certain Pages require a login for reading, such as official “ HEC Documents” , or for posting such as Poems for “Arts and Culture“. Administration provides the login User name and password-controlled. | To pair technical with the author posting so as to maintain current and updated content material | To coordinate with the revamping of the HEC portal page as well as with the participation of more members |
| General mailbox  [HEC@GREECE.ORG](mailto:HEC@GREECE.ORG)  [HEC@HEC.GREECE.ORG](mailto:HEC@HEC.GREECE.ORG) | Hellenic-Net and Newsletter are sent through the general mailbox. General inquiries and membership applications are received with the general mailbox. | Few unsubscribe subsequent to a message sent through Hellenic-Net. General inquiries and applications receive a reply within 24 hours. | To become more regular in the use of the Newsletter. |
| OWA accounts  email accounts with OWA - @greece.org | optional | Unless the administrator is familiar, the Greece.org account lends credibility to the message. | All EC and technical to use the Greece.org account for all HEC mail. |
| STATISTICS | <http://www.lsoft.com/scripts/wl.exe?SL1=HELLENIC-PROFESSORS-PHDS&H=HEC.GREECE.ORG> | Daily traffic | To increase traffic and to become the sole unifier and Hellenic resource. |