



HEC Board Meeting 10 September, 2016 (duration: 1hr)

Time: 14:00 EDT. (-3 PDT, +5 UK, +6 SA, +7 GR & CY)

The outcome of the Meeting is binding and final

Participants: Terry Dritsas, Anna Lawless, Thanos Voudouris, Eleni Bomis, Nico Michael, Gus Stamatis, Stelios Manias

Absentees: Athanasios Sarantopoulos, Fotini Vasiliou, Marios Chinas

Meeting – The meeting was conducted via GoToMeeting with live audio & video shared interface.

Resources:

- HEC Administration: <http://www.greece.org/hec/admin/>
- Board Meeting Minutes (text/audio-video): <http://www.greece.org/hec/admin/minutes/>
- Working documents: <http://www.greece.org/hec/admin/work/>

Agenda

1. Opening Remarks by each attendee
2. EC Participation (Monthly Sprints)
 - a. **Ensure full participation (get schedules from all EC members)**
 - b. Tasks will be assigned in each meeting
 - c. A progress report presented by each assignee
3. Completed Assignments
4. Wikipedia (en)
 - a. Identify a person to work on the English content and approval
5. Βικιπέδια (el)
 - a. Identify a person to work on the Greek content and approval
6. Public Relations
 - a. Executive Summary document
7. Engage the Members base members@hec.greece.org
8. Listserv templates
9. Server Backups
10. Closing statements by each member

Completed (Accomplishments)

1. PPA
 - a. Sent the money (\$2,500)
 - b. Get a letter of acknowledgement receiving \$2,500 from LEX/FEX (outstanding)
2. Wikipedia
 - a. Undeleted and started working towards the approval
3. WWII manuscript release
 - a. Completed and published http://www.greece.org/blogs/scholars/?page_id=2535
 - b. Fb Boost results
4. Databases
 - a. Organize databases, and remove (drop) old ones
 - b. Backup of joomla database each time there is a web content change

Sprint 09-2016

1. Fundraising progress & strategy
 - a. FB and Social media progress
 - b. Need to concentrate on the HEC Executive Summary document and solicit grants
2. Public Relations
 - a. Executive Summary document
3. Servers Security & planning
 - a. Joomla and databases (ongoing)
 - b. Contact Sysnet for a new server
4. EHK.GR website
 - a. Install the new WP Theme
 - b. Engage with Members to find volunteer

- c. Content needs to continuously being updated
- 5. Wikipedia (Βικιπεδια Ελληνικά)
 - a. Work on editing and submitting for approval of “Ελληνικό Ηλεκτρονικό Κέντρο”
- 6. Wikipedia (English)
 - a. Work on editing and submitting for approval of “Hellenic Electronic Center”

Backlog

- 1. New Server
 - a. Add a new server to use as webserver
 - b. Keep the current one for use only as a mail server
- 2. Greece.org website
 - a. Content needs to continuously being updated
- 3. Banking in Greece
 - a. Open a bank account in Greece
- 4. Philosophy project
 - a. Contact Olivera, define project, coordinate
- 5. Cyprus Website
 - a. Engage and keep updating
- 6. Utilize Trelo

Assignments – September 2016:

Anna – listserv support and mail templates

Eleni – Continue administrative support, Lead PR team (Executive Summary document)

Fotini – Update of the Samos project

Thanos – Solicit inputs from EC for best meeting fixed time, Try to start using Trelo again

Stelios – Database support, Get acknowledgement letter from LEX/FEX for the \$2,500 donation

Nico – Databases backup

Gus – Engage with Members to find volunteers for WordPress (ehk.gr)

Terry – Continue with moderating lists

Mario – Engage with Members to find volunteers and keep updating www.greece.org/cyprus/

Thanasis – Βικιπεδια

Jim – Wikipedia

Assignments – August 2016:

Anna – listserv spam for AhepaD5 and other spam issues

Eleni – Continue administrative support

Fotini – Look for donations in Greece for Samos

Thanos – Server website, Wikipedia, Will send a list of databases to Nico

Stelios – Payment to PPA3. Fixed the db – needs to keep a record what and how was corrected)

Nico – Will create a script for backup of databases

Gus – Will work on ehk.gr to find a wp theme

Terry – Forum moderation try to abstain from conversations.....

Mario – Continue to work on Multimedia and Cyprus website

Thanasis – No assignment

Assignments – July 2016:

Anna – spam lists

Eleni – Continue administrative support

Fotini – Look for donations in Greece for Samos

Thanos – HALC coordination for Hagia Sophia, contact Olivera

Stelios – Look for PPA donations in Greece

Nico – Will head a team for MySQL database backup – he will send me list of DBs

Gus – Will work on ehk.gr to find a wp theme

Terry – Continue Forum moderation

Mario – Cyprus website

Thanasis – Find if we can set up non-profit in Greece EHK.GR

Assignments – June 2016:

Anna – update the Tech list
Eleni – Continue working on the donation thank-you letters
Fotini – Look for donations in Greece for Samos
Thanos – HALC coordination for Hagia Sophia, contact Olivera
Stelios – Look for PPA donations in Greece
Nico – Will head a team for MySQL database backup
Gus – Will work on ehk.gr to find a wp theme
Terry – Continue Forum moderation
Mario – Cyprus website
Thanasis – Find if we can set up non-profit in Greece EHK.GR

Respectfully Submitted,

On behalf of Eleni Bomi
Secretary