

SCHEDULE OF ACTIVITIES

Activity	Current Status	Success Indicators	1 year Objective
HEC Board Meetings http://www.greece.org/hec/admin/	Every 2 nd Saturday of the Month Current 9 EC Members 100% Volunteer Tasks distributed among EC [link to board meetings]	-Relative quoram and participation -Member base close to 40, with 2 members invited to assist EC -Working at capacity -EC Project Leads and Approves	To increase member database and continue to invite new volunteers to help with the many tasks. [link to members database]
Fundraising http://www.greece.org/hec/admin/finance/2016/HEC-Accounting-2016.pdf	All fundraising directed internally to members and HEC List Subscribers http://www.greece.org/hec/donate/	Funding takes more time than scheduled to meet target amount. Lost all funding from citizens in Greece.	To find alternate source of income, such as book sales, investments or sponsorship through other Hellenic Organizations
Technical Support	100% qualified volunteers Monies needed for equipment Monies needed for software	EHK.GR and migration to new pages for Cyprus, Thrace and Macedonia	To revamp the entire HEC portal page
Lists and Moderation action@hec.greece.org HELLENIC-PROFESSORS-PHDS@hec.greece.org members@hec.greece.org ec@hec.greece.org	-Four active Lists -2 Moderators for Action and Forum Lists - 1 Moderator for Members -no Moderator for EC -Guidelines adhered to by the Moderators for the 3 Lists	Few Users and Subscribers have unsubscribed, although participation is reduced	To provide a more academic environment for Forum by promoting specialists for given subjects and more stimulating and relevant material for Action.
Pages Design	Hellas and the original HEC page are fused into the current new HEC portal	The clutter proves the history and activity of the many participants and members	To revamp the page for better organization and content responsibility.
Login Content	Certain Pages require a login for reading, such as	To pair technical with	To coordinate with the

Administrative and member login required for reading or posting content	official “ HEC Documents” , or for posting such as Poems for “Arts and Culture“. Administration provides the login User name and password-controlled.	the author posting so as to maintain current and updated content material	revamping of the HEC portal page as well as with the participation of more members
General mailbox HEC@GREECE.ORG HEC@HEC.GREECE.ORG	Hellenic-Net and Newsletter are sent through the general mailbox. General inquiries and membership applications are received with the general mailbox.	Few unsubscribe subsequent to a message sent through Hellenic-Net. General inquiries and applications receive a reply within 24 hours.	To become more regular in the use of the Newsletter.
OWA accounts email accounts with OWA - @greece.org	optional	Unless the administrator is familiar, the Greece.org account lends credibility to the message.	All EC and technical to use the Greece.org account for all HEC mail.
STATISTICS	http://www.lsoft.com/scripts/wl.exe?SL1=HELLENIC-PROFESSORS-PHDS&H=HEC.GREECE.ORG	Daily traffic	To increase traffic and to become the sole unifier and Hellenic resource.